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WILSON & WILSON SAFETY AND CLIENT CONVENIENCE MEASURES

Dear Clients and Friends:

Wilson & Wilson feels it is important to make you aware of the measures we've taken in response to the COVID-19 virus pandemic. We are monitoring the reports, guidance and mandates of federal, state and local authorities. We are also putting into practice common sense measures for the protection of our employees, their families, the community, and our clients and friends.

Prior preparations have ensured that Wilson & Wilson will continue to operate without interruption under these conditions. It is not only our mission, but our privilege to provide the highest level of service to you. If you have questions at all about the steps Wilson & Wilson is taking in response to the COVID-19 pandemic, please do not hesitate to contact our office.

For the safety of our clients we are including the following measures:

- We will be sanitizing the office continuously.
- We will practice social distancing.
- We will have mandatory "Stay at Home" policy for any employee or visitor that has any symptoms of an illness.

For the convenience of our clients if they would rather not come into the office, we are including the following measures:

- We will travel to the clients' residences for signings and conferences, if they are not showing signs of illness.
- We will conduct conferences over Skype or via telephone.

All of us at Wilson and Wilson wish everyone health and safety through this phase of uncertainty. We have no doubt that we all will get through this.

Best Regards,

William S. Wilson
Owner
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